

Student's Name: _____ Grade _____

Today's Date ____/____/____ Start Date: ____/____/____

Returning Family
Year/Student Name _____



School Year 2024-2025

Kindergarten – 12th Grade Application for Enrollment

Sonshine was established in 1986 as a ministry outreach of Crossroads Church (Formerly, First Assembly of God in Callahan).
45082 Frank Brookins Drive PO Box 5026
Callahan, Florida 32011
PHONE (904) 879-1260
FAX (904) 879-2640
www.sonshinechristian.com

Sonshine Christian Academy & Preschool is accredited by (LCS) League of Christian Schools & Cognia.
LCS Academy Certification #63823088

Sonshine Christian Academy Mission Statement

SCA partners with families to provide an outstanding Biblically-integrated education that equips students to: succeed professionally, know God personally, serve God passionately, and edify others persistently.

Sonshine Christian Academy Vision Statement

SCA will dynamically impact the world for the glory of God by producing academically equipped, spiritually-shaped, and Holy Spirit empowered individuals for strengthening the Body of Christ, The Church.

Non-Discrimination Policy

Sonshine Christian Academy & Preschool admits students of any race, color, nationality, and ethnic origin to all the rights, privileges, programs, and activities generally afforded or made available to students at the school. It does not discriminate on that basis in the administration of its educational policies, athletics, and other school administrative programs.

As a ministry we choose to adhere by our strongly held beliefs rooted in scripture and make enrollment decisions based upon religious criteria, including doctrinal and lifestyle issues. It is the policy of SCA to enroll students who subscribe without reservation to SCA's Statement of Fundamental Truths, Sexuality Policy, and Standard of Conduct.

FOR OFFICE USE

New Student Enrollment Requirements:

All forms must be originals.

____ Birth Certificate ____ Social Security Card ____ Immunization Record (HRS 680) ____ Current Well Check (HRS 3040) ____ Current Grades ____ Last Report Card (Transcript) ____ Parent ID
____ Homeschooled Students require an official portfolio and/or proof of compliance with home school policies of their county.

Interview Date _____ Time _____ Interviewed by _____
Testing Date _____ Time _____ Tested by _____

Immunization Record update required for new and current students entering Kindergarten and the 7th grade (HRS 680)

Out-of-State applicants must have medical records transferred to State of Florida forms by a physician.

SCA STUDENT ENROLLMENT INFORMATION

One sheet per student required.

Student's Full Name		Preferred Name		2024-25 Grade	DOB	Biological Sex	Age	
Student's Physical Address	City	State	Zip	Student's Mailing Address (if different)		City	State	Zip

STUDENT HEALTH INFORMATION

Physician name and phone number				Student Health insurance Company and Group/policy #			
Student Ethnicity: African American/African/Black/Caribbean		Asian/Pacific Islander	Caucasian	Hispanic/Latino	Other _____	Prefer not to answer	

Exceptional Student Educational Policy
 Students seeking admission with special needs is limited and based upon staffing and resources. The SCA educational program is based upon a mainstream classroom setting. Students with identified exceptional needs will receive services within the scope and sequence of the Sunshine Christian Academy and Preschool curriculum and staffing. In the best interest of the student, SCA may not be able to accommodate students who enroll and are later diagnosed or identified as needing additional services that are outside of the scope and sequence of SCA curriculum and staffing.

Name any medical conditions, past or present, which would restrict physical or academic activities at School. (for example- diabetes, seizures, asthma, etc) _____

Name any behavioral conditions, past or present, which would restrict physical or academic activities at School. (for example- emotional disorders, ADHD, ADD, etc) _____

Is the student taking any prescription medications? If yes, please specify _____

Does the student have any allergies? If yes, please specify _____

Does the student receive special services such as speech, language, or physical therapy? If yes, please specify _____

Has your student or their siblings attended SCA in the past? If so, what year/grade? _____

If your student is transferring to SCA from another school, please explain the reason for transfer. _____

PARENT/LEGAL GUARDIAN INFORMATION (WHOM THE CHILD LIVES WITH)

Parent/Guardian #1 Full Name _____

Mailing Address	City	State	Zip
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Best Contact # _____ Next Best Contact # _____

Email Address (will be used for communication and billing) _____

Place of Employment _____ Phone # _____

Parent/Guardian #2 Full name _____

Mailing Address	City	State	Zip
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Best Contact # _____ Next Best Contact # _____

Email Address (will be used for communication and billing) _____

Place of Employment _____ Phone # _____

- If Student does not live with both parents, please circle the applicable reason: Parent Deceased Parents Divorced Parents Separated Other Explain _____
- If parents are separated or divorced, who has legal custody? _____
- Is there a court order on file? If so please provide the most current documentation and specify _____
- Does the student have siblings? If so, please list their names, grades, and the school they attend. _____

NON-CUSTODIAL PARENT INFORMATION (WHOM THE CHILD DOES NOT LIVE WITH)

Non-Custodial Parent #1 Full Name _____

Mailing Address	City	State	Zip
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Best Contact # _____ Next Best Contact # _____

Non-Custodial Parent #2 Full name _____

Mailing Address	City	State	Zip
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Best Contact # _____ Next Best Contact # _____

EMERGENCY CONTACTS AND TRANSPORTATION INFORMATION

EMERGENCY CONTACTS FOR PICK-UP: Please list in order of call preference the persons to contact in case parents listed above cannot be reached.

NAME AS LISTED ON ID	RELATIONSHIP TO STUDENT	PHONE NUMBER
1.		
2.		
3.		

TRANSPORTATION ONLY: Please list (using their name as it appears on their ID) persons allowed to pick up your student (do not include parents or contacts listed above).

1.	2.	3.
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SCA ACADEMY APPLICATION AND ENROLLMENT PROCESS

The Sonshine Christian Academy Application Process (required for new and returning students) is reviewed below.

Application to our academy or preschool does not guarantee enrollment. Invitation to apply is selective and is not based on "first-come-first-served" but is based on serving our continuing families to the fullest as well as availability and staffing. Enrollment is offered based on the following steps and information.

This process may take up to 1-2 weeks.

1. To request an invitation to apply, the Academy Application for Enrollment should be accompanied by Academic Records such as last report card, current progress report, standardized testing, IEP/504 Plans, any other pertinent academic or behavioral information etc. These documents may be delivered to our office or emailed to officesupport@sonshinechristian.com. Once these documents are turned in, a member of our team will call you to let you know if your grade is open for application. If the grade is not open for application, the student may be put on a wait-list by the parents' request.
 - o Tours are available for new families by request and are only for grades that are open for application. Tours are scheduled and are not available for drop-ins.
2. Upon invitation to apply, \$100 application fee is due. When all documents are received, an entrance test and meeting with administration will be scheduled.
3. During this application process the parent may begin gathering: Students Birth Certificate, Social Security Card, Parent ID, Current Immunization Record, and School Physical within 12 months of starting on our campus as well as SUFS scholarship approval information.
4. An enrollment decision is made by administration after all documents are received and testing and meetings are complete. A member of our team will be in touch with you when a decision is made. Upon an enrollment offer, the \$100 enrollment fee is due as well as first month's tuition and/or remainder fees after the scholarship amount. The students first day of school is decided and the previous school records transfer is requested once enrollment is complete.

As a new or returning applicant to SCA, I have read and understand the process outlined above. (Not required for families who are already enrolled and continuing enrollment).

Signature and date _____

SCA STATEMENT OF LIABILITY AND PARENT/GUARDIAN CONTRACT

I understand that I have or will receive the current "Parent / Student Handbook" upon enrollment and realize that my child and I are responsible to read and abide by the policies therein and to be in harmony and cooperative with the administration, faculty, mission, and vision of Sonshine Christian Academy & Preschool. My child and I will be an encouragement to others by abiding by the policies of SCA. The SCA "Parent / Student Handbook" is revised annually.

I do hereby agree to hold Crossroads Church and Sonshine Christian Academy & Preschool, and its agents, employees, and volunteers harmless from, and to indemnify for, any and all liability, actions, causes of actions, claims, expenses, including attorney's fees, and damages on account of injury to my child, even injury resulting in death, which I now have or which may arise in the future in connection with my child's participation in the academy and any other associated activities. I further agree to hold Crossroads Church and Sonshine Christian Academy & Preschool, and its agents, employees, and volunteers harmless from, and to indemnify for, any and all liability, actions, causes of actions, claims, expenses, including attorney's fees, and damages on account of injury to a third party or his property which may arise in the future in connection with my child's participation in the academy and any other associated activities.

I expressly agree that this release, waiver, and indemnity agreement is intended to be broad and inclusive as permitted by the law of the State of Florida and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect. This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

Consent Agreement

Parents have the responsibility in guiding their child's behavior at home and influencing his/her conduct at Sonshine Christian Academy & Preschool. Parents should make sure that the student arrives on time and is properly dressed. Appropriate rules of conduct will be applied to all students at SCA. Students are expected to comply with all rules in a respectful manner.

Upon acceptance of my child into SCA, I am obligated to pay the tuition and all other fees when due. The school will make no refund of these fees. I will support SCA's enforcement of rules of conduct as listed in the Parent/Student Handbook and as the school administration deems necessary.

Signature of Parent/Guardian

Date

SWORN AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____ 20____.

BY _____

PERSONALLY KNOWN: _____ PRODUCED IDENTIFICATION: _____ TYPE: _____

NOTARY PUBLIC, STATE OF FLORIDA
NOTARY PUBLIC STATE OF FLORIDA AT LARGE

Notary's Name (printed)

Sonshine Christian Academy
Kindergarten- 12th Grade 2024-2025 Tuition and Fee Agreement

STUDENTS NAME _____ **DOB** _____ **GRADE** _____

REQUIRED FEES AND TUITION ARE NON-REFUNDABLE, NOT TRANSFERABLE, AND NOT PRORATED.
Fees and Tuition schedule does not cover the full cost of Sonshine Christian Academy education.

REQUIRED FEES AND TUITION	
STUDENT APPLICATION FEE <i>(New Students applying to SCA for the first time)</i>	\$100/ STUDENT (applies to all new applicants regardless of scholarship status) * is not part of the cost listed below.
ANNUAL STUDENT ENROLLMENT FEE <i>(Due with application annually for all students)</i>	\$100/ STUDENT (applies to all enrolling students regardless of scholarship status) * is not part of the cost listed below.
CAMPUS SECURITY FEE <i>(Due annually and may be paid monthly or annually)</i>	\$300 / STUDENT OR \$600/ FAMILY (applies to all enrolling students regardless of scholarship status) * is not part of the cost listed below.

GRADE	TOTAL TUITION PER STUDENT FOR 10 MONTHS	TUITION IS BILLED QUARTERLY Monthly payments are assigned at enrollment after scholarships etc. have been applied.
KINDERGARTEN – 8th GRADE	\$8,700.00	\$2,175.00
9 TH GRADE	\$8,800.00	\$2,200.00
10 TH GRADE	\$8,900.00	\$2,225.00
11 TH GRADE	\$9,000.00	\$2,250.00
12 TH GRADE	\$9,100.00	\$2,275.00
Optional: Aftercare (based on availability) Kindergarten – 5 th Grade Only _____ Initial to enroll and circle option.	Full-Time Option available 3:15-5pm Mon-Thurs. Aftercare is not available on Fridays or other early dismissal days. Drop-In Option available if enrollment is open.	\$240/ month / student Full-Time \$25 / day / student Drop-In

WHAT IS INCLUDED?

- Sonshine Christian Academy & Preschool strives to provide an excellent value for your student’s Christian school education. The total cost listed above will include (unless otherwise advised) required curriculum, tuition, testing, technology, and student accident insurance.
- Student meals, supplies, field trips, memory items, uniforms, and optional purchases such as concessions and fundraisers are not included. Families will be notified in advance when additional fees are assessed for programming not already included in your monthly tuition.
- Families who enroll after the first day of school or withdraw before the last day of school forfeit any items that are ordered or delivered beyond the months of enrollment.

TUITION ASSISTANCE & SCHOLARSHIPS

- We accept a limited number of the following scholarships: Step Up for Students (FTC) and (FES) an (UA). Scholarship award letters and enrollment and application fees are due upon enrollment when the application is turned in.
- If you are a scholarship recipient, our bookkeeping office will provide a scholarship statement to you within the first month of school that will outline your scholarship award and any estimated remaining balance due.
 - Family balances less than \$300 are due by September 1st.
 - Family balances that exceed \$300 may be paid in full by September 1st or split into 9 equal payments due September 1st – May 1st.
 - All tuition is billed based on the SCA quarterly academic schedule and paid based on the quarterly SUFS payment schedule. Scholarship students who withdraw or are dismissed from SCA will be billed for the full quarter regardless of days attended.
 - Parents are responsible to know and follow the SUFS payment verification window dates and parent requirements. Funds not issued to the student account by SUFS (regardless of the reason) become the parent out of pocket responsibility.
 - Any change in your scholarship amount will be calculated and will affect your out of pocket cost.
- If your family does not qualify for a scholarship, a 10% discount will be extended to your monthly payment when paid before the due date. To receive this discount, families must provide a SUFS scholarship denial letter or submit documentation to our office to exclude your qualification of scholarship programs. Please call our office to begin the qualification process. The monthly discount becomes void for payments received on or after the 1st of the month.
- Our Academy offers tuition discounts to siblings, Crossroads Members, Nassau County teachers, Nassau County First Responders, local Clergy, active military, and to families who pay tuition early. Please stop by our office for more information. Discount offers cannot be combined.

STATEMENT OF PAYMENT TERMS

- SCA tuition is billed based on our academic quarterly schedule. Monthly payment schedules are assigned to families after any scholarships have been applied.
- Monthly payments are always due in advance by the first of the month. Late Fees will be assessed on the 10th day to accounts that are not paid by the due date. Students with overdue accounts will be withheld from attending.
- For students who withdraw or are dismissed from SCA mid-quarter, the full quarter of tuition is due regardless of the days attended, curriculum must be returned, and all items for future disbursement are forfeited.
- All financial obligations are to be cleared with the school office before the last day of school. Students will not be allowed to start school or continue during the year if financial obligations are not current.

ACKNOWLEDGEMENT

We/I, the undersigned, having carefully read this entire Tuition Agreement, hereby acknowledge that we fully understand and will adhere to the terms and conditions of this agreement as set forth herein.

Responsible Parent/Legal Guardian Name(s):

Responsible Parent/Legal Guardian Signatures (s):

Date