

Student's Name: _____

Grade _____ Teacher Request (VPK only) _____

Today's Date ____/____/____ Start Date: ____/____/____

Returning Family
Year/Student Name _____



School Year 2024-2025

PRESCHOOL & VPK APPLICATION FOR ENROLLMENT

Sonshine was established in 1986 as a ministry outreach of Crossroads Church
(Formerly, First Assembly of God in Callahan).
45082 Frank Brookins Drive PO Box 5026
Callahan, Florida 32011
PHONE (904) 879-1260
FAX (904) 879-2640
www.sonshinechristian.com

Sonshine Christian Academy & Preschool is accredited by (LCS) League of Christian Schools & Cognia.
LCS Preschool Certification #63829473

Sonshine Christian Academy Mission Statement

SCA partners with families to provide an outstanding Biblically-integrated education that equips students to:
succeed professionally, know God personally, serve God passionately, and edify others persistently.

Sonshine Christian Academy Vision Statement

SCA will dynamically impact the world for the glory of God by producing academically equipped, spiritually-shaped, and Holy Spirit empowered individuals for strengthening the Body of Christ, The Church.

Non-Discrimination Policy

Sonshine Christian Academy & Preschool admits students of any race, color, nationality, and ethnic origin to all the rights, privileges, programs, and activities generally afforded or made available to students at the school. It does not discriminate on that basis in the administration of its educational policies, athletics, and other school administrative programs.

As a ministry we choose to adhere by our strongly held beliefs rooted in scripture and make enrollment decisions based upon religious criteria, including doctrinal and lifestyle issues. It is the policy of SCA to enroll students who subscribe without reservation to SCA's Statement of Fundamental Truths, Sexuality Policy, and Standard of Conduct.

FOR OFFICE USE

New Student Enrollment Requirements:

All records must be originals.

___ Birth Certificate ___ Social Security Card ___ Immunization Record (HRS 680) ___ Current Well Check (HRS 3040)
___ (VPK only) Certificate of Eligibility ___ Parent ID

Out-of-State applicants must have medical records transferred to State of Florida forms by a physician.

SCA STUDENT ENROLLMENT INFORMATION

One sheet per student required.

Student's Full Name				Preferred Name	2024-25 Grade	DOB	Biological Sex	Age	
Student's Physical Address		City	State	Zip	Student's Mailing Address (if different)		City	State	Zip

STUDENT HEALTH INFORMATION

Physician name and phone number				Student Health insurance Company and Group/policy #				
Student Ethnicity: African American/African/Black/Caribbean		Asian/Pacific Islander	Caucasian	Hispanic/Latino	Other _____	Prefer not to answer		

Exceptional Student Educational Policy
 Students seeking admission with special needs is limited and based upon staffing and resources. The SCA educational program is based upon a mainstream classroom setting. Students with identified exceptional needs will receive services within the scope and sequence of the Sonshine Christian Academy and Preschool curriculum and staffing. In the best interest of the student, SCA may not be able to accommodate students who enroll and are later diagnosed or identified as needing additional services that are outside of the scope and sequence of SCA curriculum and staffing.

Name any medical conditions, past or present, which would restrict physical or academic activities at School. (for example- diabetes, seizures, asthma, etc) _____

Name any behavioral conditions, past or present, which would restrict physical or academic activities at School. (for example- emotional disorders, ADHD, ADD, etc) _____

Is the student taking any prescription medications? If yes, please specify _____

Does the student have any allergies? If yes, please specify _____

Does the student receive special services such as speech, language, or physical therapy? If yes, please specify _____

Has your student or their siblings attended SCA in the past? If so, what year/grade? _____

If your student is transferring to SCA from another school, please explain the reason for transfer. _____

PARENT/LEGAL GUARDIAN INFORMATION (WHOM THE CHILD LIVES WITH)

Parent/Guardian #1	Full Name		
Mailing Address	City	State	Zip
Best Contact #	Next Best Contact #		
Email Address	(will be used for communication and billing)		
Place of Employment	Phone #		

Parent/Guardian #2	Full name		
Mailing Address	City	State	Zip
Best Contact #	Next Best Contact #		
Email Address	(will be used for communication and billing)		
Place of Employment	Phone #		

- If Student does not live with both parents, please circle the applicable reason: Parent Deceased Parents Divorced Parents Separated Other
 Explain _____
- If parents are separated or divorced, who has legal custody? _____
- Is there a court order on file? If so please provide the most current documentation and specify _____
- Does the student have siblings? If so, please list their names, grades, and the school they attend. _____

NON-CUSTODIAL PARENT INFORMATION (WHOM THE CHILD DOES NOT LIVE WITH)

Non-Custodial Parent #1	Full Name		
Mailing Address	City	State	Zip
Best Contact #	Next Best Contact #		

Non-Custodial Parent #2	Full name		
Mailing Address	City	State	Zip
Best Contact #	Next Best Contact #		

EMERGENCY CONTACTS AND TRANSPORTATION INFORMATION

EMERGENCY CONTACTS FOR PICK-UP: Please list in order of call preference persons to contact in case parents listed above cannot be reached.

NAME AS LISTED ON ID	RELATIONSHIP TO STUDENT	PHONE NUMBER
1.		
2.		
3.		

TRANSPORTATION ONLY: Please list (using their name as it appears on their ID) persons allowed to pick up your student (do not include parents or contacts listed above).

1.	2.	3.
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SCA PRESCHOO APPLICATION AND ENROLLMENT PROCESS

The Sonshine Christian Academy Application Process (required for new and returning students) is reviewed below.

Application to our academy or preschool does not guarantee enrollment. Invitation to apply is selective and is not based on "first-come-first-served" but is based on serving our continuing families to the fullest as well as availability and staffing. Enrollment is offered based on the following steps and information.

This process may take up to 1-2 weeks.

1. To request an invitation to apply, the Preschool Application for Enrollment should be accompanied by Students Birth Certificate, Social Security Card, Parent ID, Current Immunization Record, and School Physical within 12 months of starting on our campus. Returning students need only updated shot records or school physical when applicable. All VPK students must include a signed certificate of eligibility.
2. Once these documents are turned in with the application for enrollment, our Preschool Director will review them. Your child will be automatically added to our waitlist. (valid only for the school year you are applying for) The Preschool Director will reach out to new students personally with an invitation to tour, meet with administration, and potentially extend an invitation to apply in the preschool if a position is available that will fit your family's needs.
 - o Tours are available for new students only after a potential spot has been offered by the director. Tours are scheduled and are not available for drop-ins.
3. Upon invitation to apply, the enrollment fee is due. Remainder fees and first month's tuition is due by the first day of attendance.

As a new or returning applicant to SCA, I have read and understand the process outlined above. (Not required for families who are already enrolled and continuing enrollment).

Signature and date _____

SCA STATEMENT OF LIABILITY AND PARENT/GUARDIAN CONTRACT

I understand that I have or will receive the current "Parent / Student Handbook" upon enrollment and realize that my child and I are responsible to read and abide by the policies therein and to be in harmony and cooperative with the administration, faculty, mission, and vision of Sonshine Christian Academy & Preschool. My child and I will be an encouragement to others by abiding by the policies of SCA. The SCA "Parent / Student Handbook" is revised annually.

I do hereby agree to hold Crossroads Church and Sonshine Christian Academy & Preschool, and its agents, employees, and volunteers harmless from, and to indemnify for, any and all liability, actions, causes of actions, claims, expenses, including attorney's fees, and damages on account of injury to my child, even injury resulting in death, which I now have or which may arise in the future in connection with my child's participation in the academy and any other associated activities. I further agree to hold Crossroads Church and Sonshine Christian Academy & Preschool, and its agents, employees, and volunteers harmless from, and to indemnify for, any and all liability, actions, causes of actions, claims, expenses, including attorney's fees, and damages on account of injury to a third party or his property which may arise in the future in connection with my child's participation in the academy and any other associated activities.

I expressly agree that this release, waiver, and indemnity agreement is intended to be broad and inclusive as permitted by the law of the State of Florida and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect. This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

Consent Agreement

Parents have the responsibility in guiding their child's behavior at home and influencing his/her conduct at Sonshine Christian Academy & Preschool. Parents should make sure that the student arrives on time and is properly dressed. Appropriate rules of conduct will be applied to all students at SCA. Students are expected to comply with all rules in a respectful manner.

Upon acceptance of my child into SCA, I am obligated to pay the tuition and all other fees when due. The school will make no refund of these fees. I will support SCA's enforcement of rules of conduct as listed in the Parent/Student Handbook and as the school administration deems necessary.

Signature of Parent/Guardian

Date

SWORN AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____ 20_____.

BY _____

PERSONALLY KNOWN: _____ PRODUCED IDENTIFICATION: _____ TYPE: _____

NOTARY PUBLIC, STATE OF FLORIDA
NOTARY PUBLIC STATE OF FLORIDA AT LARGE

Notary's Name (printed)

Sonshine Christian Academy
Preschool June 2024- May 2025 Tuition and Fee Agreement

STUDENTS NAME _____ **DOB** _____ **GRADE** _____

2-3 YEAR OLDS: SELECT PRESCHOOL CARE OPTION(S):
2 AND 3 YEAR OLD PRESCHOOL REQUIRED ENROLLMENT FEES

Enrollment Fee	Due upon enrollment (Annually)	\$ 230.00
Supply and insurance Fee	Due by the first day of attendance (Annually)	\$ 170.00
Campus Security Fee	Due by the first day of attendance (Annually) or may be paid monthly on request	\$ 300/ student or \$600/family

2 OLD PRESCHOOL CARE OPTION (S)

3 OLD PRESCHOOL CARE OPTION (S)

(OPTIONAL) 2 YEAR OLD'S SUMMER CARE (JUNE 3-JULY 18, 2024) MON- THURS 8am-5pm, closed on Fridays - \$160 weekly (7 weeks).	(OPTIONAL) 3 YEAR OLD'S SUMMER CARE (JUNE 3-JULY 18, 2024) MON- THURS 8am-5pm, closed on Fridays - \$160 weekly (7 weeks).
(Required Select ONE option below)	(Required Select ONE option below)
2 YEAR OLDS (AUG - MAY) MON- FRI 7am-5pm, follows SCA School Calendar	3 YEAR OLDS (AUG - MAY) MON- FRI 7am-5pm, follows SCA School Calendar
Full Time (Mon-Fri) - \$720 monthly	Full Time (Mon-Fri) - \$690 monthly
Part Time (Mon, Wed, Fri Only) - \$620 monthly <i>–limited availability</i>	Part Time (Mon, Wed, Fri Only) - \$590 monthly <i>–limited availability</i>
Part Time (Tues & Thurs Only) - \$500 monthly <i>–limited availability</i>	Part Time (Tues & Thurs Only) - \$470 monthly <i>–limited availability</i>

VOLUNTARY PREKINDERGARTEN (VPK): SELECT OPTION(S):
VPK TUITION RATES AND FEES

(OPTIONAL) 4 YEAR OLD'S SUMMER CARE (JUNE 3-JULY 18, 2024)	MON- THURS 8-5pm, closed on Fridays - \$160 weekly (7 weeks). \$100 Registration Fee Per child	*This is <i>not</i> an instructional summer VPK program
VPK (AUG - MAY) : Required Select ONE option below)		
VPK MORNING session	Mon-Thurs 8am-1145am	No Charge for VPK instructional hours with Certificate of Eligibility, seats are limited
VPK AFTERNOON Session	Mon-Thurs 1230pm-415pm	No Charge for VPK instructional hours with Certificate of Eligibility, seats are limited

OPTIONAL: SELECT ONE WRAPAROUND OPTION:

Required Enrollment Fees:	Registration Fee: \$ 180.00 Supply and insurance Fee: \$120 Campus security fee: \$300.00/ student \$600 family	due upon enrollment due by first day of attendance Due by the first day of attendance (Annually) or may be paid monthly on request
VPK Full-time Wraparound Care (Morning VPK students only) spaces are limited	Available Mon- Thurs 11:45am -5pm and Fridays 7am-5pm	\$570.00 monthly; seats are limited;
Request for VPK "Drop-In" Wraparound Care (based on availability)	Available Mon-Thurs 11:45am-5pm, Does <i>not</i> include Fridays. Days requesting: M / T/ W/ TH (circle)	\$40.00 / day; seats are limited

STATEMENT OF PAYMENT TERMS

- Yearly fees are nonrefundable, not transferable, and not prorated. Monthly tuition is nonrefundable and is only prorated with mid-month enrollment. Tuition is due in full regardless of student attendance.
- For students who withdraw or must be dismissed from school, all yearly fees and tuition through the current month is due. This means if a student withdraws on the 3rd of any given month, any unpaid yearly fees and tuition through that month is due. Also if any additional fees have accrued, those fees are also due.
- Monthly payments are always due in advance by the first of the month. Daily fees are due in advance on the first day of the week. Any credits or additional charges will be settled for the next payment. Late Fees will be assessed on the 10th day to accounts that are not paid by the due date. Students with overdue accounts will be withheld from attending.
- A service charge will be assessed for all checks returned by the bank. All future payments will be in the form of cash/money order.
- Students not picked up on time will be assessed a late pick up fee of \$15 per quarter hour.
- Our Preschool offers tuition discounts to siblings, Crossroads Members, Nassau County teachers, Nassau County First Responders, local Clergy, active military, and to families who pay tuition early. Please stop by our office for more information. Discount offers cannot be combined.

ADDITIONAL PRESCHOOL AND VPK INFORMATION

- 2-3 Year olds and VPK Wraparound students will need a WIPEABLE nap mat, pillow, and blanket for naptime. These items will stay in the classroom and will be sent home weekly for cleaning.
- 2 Year old preschool parents will be responsible for sending their own diapers and wipes. 3 Year old preschool students must be *fully* potty trained.
- All students should have a full change of clothes including shoes in a Ziploc to use as needed. These items will stay in the backpack and need to be changed out for the seasons.
- Student meals and snacks are not included in tuition. Students will need to bring food daily or purchase from the food service department items that are available.

Acknowledgment: We/I, the undersigned, having carefully read this entire Tuition Acknowledgement, including the Tuition and Fees schedule, do hereby acknowledge that we fully understand and adhere to the terms and conditions as set forth herein.

Responsible Parent/Legal Guardian Name(s): _____

Responsible Parent/Legal Guardian Signatures (s): _____

Date _____