

Student's Name: \_\_\_\_\_

Grade \_\_\_\_\_ Teacher Request (VPK only) \_\_\_\_\_

Date of application \_\_\_\_/\_\_\_\_/\_\_\_\_ Requested Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



## **PRESCHOOL & VPK APPLICATION FOR ENROLLMENT**

Sonshine was established in 1986 as a ministry outreach of Crossroads Church  
(Formerly, First Assembly of God in Callahan).  
45082 Frank Brookins Drive PO Box 5026  
Callahan, Florida 32011  
(904) 879-1260  
www.sonshinechristian.com

Sonshine Christian Academy & Preschool is accredited by (LCS) League of Christian Schools & Cognia.  
LCS Preschool Certification #63829473  
LCS Academy Certification #63823088

### **Sonshine Christian Academy Mission Statement**

SCA ministers to families by teaching students to know God, succeed academically, and serve others.

### **Sonshine Christian Academy Vision Statement**

SCA strives to impact the world for the glory of God by producing academically equipped, spiritually shaped, and Holy Spirit empowered individuals for strengthening the Body of Christ, The Church.

### **Non-Discrimination Policy**

Sonshine Christian Academy & Preschool admits students of any race, color, nationality, and ethnic origin to all the rights, privileges, programs, and activities generally afforded or made available to students at the school. It does not discriminate on that basis in the administration of its educational policies, athletics, and other school administrative programs.

As a ministry we choose to adhere by our strongly held beliefs rooted in scripture and make enrollment decisions based upon religious criteria, including doctrinal and lifestyle issues. It is the policy of SCA to enroll students who subscribe without reservation to SCA's Statement of Fundamental Truths, Sexuality Policy, and Standard of Conduct.

### **FOR OFFICE USE**

**Document Requirements: All records must be originals.**

\_\_\_ Birth Certificate \_\_\_ Social Security Card \_\_\_ Parent ID

\_\_\_ Current Immunization Record (DH 680) \_\_\_ School Entry Health Exam within 12 mos. (DH 3040)

\_\_\_ (VPK only) Certificate of Eligibility

Out-of-State applicants must have medical records transferred to State of Florida forms by a physician.

# SCA STUDENT ENROLLMENT INFORMATION

One sheet per student required.

Student's Full Name _____				Preferred Name _____		Grade Applying for _____		DOB _____		Biological Sex _____		Age _____					
Student's Physical Address _____		City _____		State _____		Zip _____		Student's Mailing Address (if different) _____				City _____		State _____		Zip _____	

## STUDENT HEALTH INFORMATION

Physician name and phone number _____						Student Health insurance Company and Group/policy # _____					
Student Race/Ethnicity: African American/African/Black/Caribbean		Asian/Pacific Islander		Caucasian		Hispanic/Latino		Other _____		Prefer not to answer	

Exceptional Student Educational/ Student support services Policy (additional fees apply)  
 Students seeking admission with special needs is limited and based upon staffing and resources. The SCA educational program is based upon a mainstream classroom setting. Students with identified exceptional needs will receive services within the scope and sequence of the Sonshine Christian Academy and Preschool curriculum and staffing. In the best interest of the students, SCA may not be able to accommodate students who enroll and are later diagnosed or identified as needing additional services that are outside of the scope and sequence of SCA curriculum and staffing.

Name any medical conditions, past or present, which would restrict physical or academic activities at School. (for example- diabetes, seizures, asthma, etc.) \_\_\_\_\_

Name any behavioral conditions, past or present, which would restrict physical or academic activities at School. (for example- emotional disorders, ADHD, ADD, etc.) \_\_\_\_\_

Is the student taking any prescription medications? If yes, please specify \_\_\_\_\_

Does the student have any allergies? If yes, please specify \_\_\_\_\_

Does the student receive special services such as speech, language, or physical therapy? If yes, please specify \_\_\_\_\_

Has your student or their siblings attended SCA in the past? If so, what year/grade? \_\_\_\_\_

If your student is transferring to SCA from another school (including homeschool), what school and reason? \_\_\_\_\_

## PARENT/LEGAL GUARDIAN INFORMATION (WHOM THE CHILD LIVES WITH)

**Parent/Guardian #1** Full Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Best Mobile Contact # \_\_\_\_\_ Next Best Contact # \_\_\_\_\_

Email Address \_\_\_\_\_ (will be used for communication and billing)

Place of Employment \_\_\_\_\_ Phone # \_\_\_\_\_

**Parent/Guardian #2** Full name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Best Mobile Contact # \_\_\_\_\_ Next Best Contact # \_\_\_\_\_

Email Address \_\_\_\_\_ (will be used for communication and billing)

Place of Employment \_\_\_\_\_ Phone # \_\_\_\_\_

- If Student does not live with both parents, please circle the applicable reason: Parent Deceased    Parents Divorced    Parents Separated    Other
- Explain \_\_\_\_\_
- If parents are separated or divorced, who has legal custody? \_\_\_\_\_
- Is there a court order on file? If so, please provide the most current documentation and specify \_\_\_\_\_
- Does the student have siblings? If so, please list their names, grades, and the school they attend. \_\_\_\_\_

## NON-CUSTODIAL PARENT INFORMATION (WHOM THE CHILD DOES NOT LIVE WITH)

**Non-Custodial Parent #1** Full Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Best Contact # \_\_\_\_\_ Next Best Contact # \_\_\_\_\_

**Non-Custodial Parent #2** Full name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Best Contact # \_\_\_\_\_ Next Best Contact # \_\_\_\_\_

# EMERGENCY CONTACTS AND TRANSPORTATION INFORMATION

**EMERGENCY CONTACTS FOR PICK-UP:** Please list in order of call preference persons to contact in case parents listed above cannot be reached.

NAME AS LISTED ON ID	RELATIONSHIP TO STUDENT	PHONE NUMBER
1.		
2.		
3.		

**TRANSPORTATION ONLY:** Please list (using their name as it appears on their ID) people allowed to pick up your student (do not include parents or contacts listed above).

1.	2.	3.
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## SCA PRESCHOOL APPLICATION AND ENROLLMENT PROCESS

### The Sonshine Christian Preschool Application Process (required for new and returning students) is reviewed below.

Application to our academy or preschool does not guarantee enrollment. Invitation to apply is selective and is *not* based on "first-come-first-served" but is based on serving our continuing families to the fullest, serving student's academic needs, as well as availability and staffing. Enrollment is offered based on the following steps and information.

This process may take up to 1-2 weeks.

1. To request an invitation to apply, the Preschool Application for Enrollment should be accompanied by the required documents listed. These documents may be delivered to our office or emailed to [officesupport@sonshinechristian.com](mailto:officesupport@sonshinechristian.com). Returning students need only updated immunization records or school entry health exam when applicable. All VPK students must include a signed certificate of eligibility.
2. Once these documents are turned in with the application for enrollment, our Preschool Director will review them. Your child will be automatically added to our waitlist (valid only for the school year you are applying for). The Preschool Director will reach out to new students personally with an invitation to tour, meet with administration, and potentially extend an invitation to enroll in the preschool if a position is available that will fit your family's needs.
  - o Tours are available for new students only after a potential spot has been offered by the director. Tours are scheduled and are not available for drop-ins.
3. Upon invitation to enroll, the required fees are due. The first month's tuition is due before the first day of attendance.

As a new or returning applicant to SCA, I have read and understand the process outlined above. (Not required for students who are already enrolled and continuing enrollment).

Signature and date \_\_\_\_\_

## SCA STATEMENT OF LIABILITY AND PARENT/GUARDIAN CONTRACT

I understand that I have or will receive the current "Parent / Student Handbook" upon enrollment and realize that my child and I are responsible to read and abide by the policies therein and to be in harmony and cooperative with the administration, faculty, mission, and vision of Sonshine Christian Academy & Preschool. My child and I will be encouraging to others by abiding by the policies of SCA. The SCA "Parent / Student Handbook" is revised annually.

I do hereby agree to hold Crossroads Church and Sonshine Christian Academy & Preschool, and its agents, employees, and volunteers harmless from, and to indemnify for, any and all liability, actions, causes of actions, claims, expenses, including attorney's fees, and damages on account of injury to my child, even injury resulting in death, which I now have or which may arise in the future in connection with my child's participation in the academy and any other associated activities. I further agree to hold Crossroads Church and Sonshine Christian Academy & Preschool, and its agents, employees, and volunteers harmless from, and to indemnify for, any and all liability, actions, causes of actions, claims, expenses, including attorney's fees, and damages on account of injury to a third party or his property which may arise in the future in connection with my child's participation in the academy and any other associated activities.

I expressly agree that this release, waiver, and indemnity agreement is intended to be broad and inclusive as permitted by the law of the State of Florida and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect. This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

### Consent Agreement

Parents have the responsibility in guiding their child's behavior at home and influencing his/her conduct at Sonshine Christian Academy & Preschool. Appropriate rules of conduct will apply to all students at SCA. Students are expected to comply with all rules in a respectful manner.

Upon acceptance of my child into SCA, I am obligated to pay the tuition and all other fees when due. The school will make no refund of these fees. I will support SCA's enforcement of rules of conduct as listed in the Parent/Student Handbook and as the school administration deems necessary.

\_\_\_\_\_  
Signature of Parent/Guardian Date

SWORN AND SUBSCRIBED BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_.

BY \_\_\_\_\_

PERSONALLY KNOWN: \_\_\_\_\_ PRODUCED IDENTIFICATION: \_\_\_\_\_ TYPE: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC, STATE OF FLORIDA  
NOTARY PUBLIC STATE OF FLORIDA AT LARGE

\_\_\_\_\_  
Notary's Name (printed)

# Sonshine Christian Academy

## Preschool June 2026- May 2027 Tuition and Fee Agreement

**STUDENT NAME** \_\_\_\_\_ **DOB** \_\_\_\_\_ **GRADE** \_\_\_\_\_

One form per preschool student required.

### 2-3 YEAR OLDS: REQUIRED ENROLLMENT FEES:

<b>Enrollment Fee</b>	Due annually by April 1 <sup>st</sup> or upon enrollment	\$ 250.00
<b>Supply and Insurance Fee</b>	Due annually by July 1 <sup>st</sup> or upon enrollment	\$ 170.00
<b>Campus Security Fee</b>	Due annually by July 1 <sup>st</sup> or upon enrollment	\$ 270.00

### 2- AND 3-YEAR-OLDS: PLEASE SELECT CARE OPTION(S):

<p style="text-align: center; color: #FF8C00;"><b>2 OLD PRESCHOOL SUMMER CARE (OPTIONAL)</b> (JUNE 8-JULY 15, 2026) MON- THURS 8am-5pm, closed on Fridays \$160 weekly/6 weeks + \$100 Annual Registration Fee Per child</p>	<p style="text-align: center; color: #FF8C00;"><b>3 OLD PRESCHOOL SUMMER CARE (OPTIONAL)</b> (JUNE 8-JULY 15, 2026) MON- THURS 8am-5pm, closed on Fridays \$160 weekly/6 weeks + \$100 Annual Registration Fee Per child</p>
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<p style="text-align: center; color: #FF8C00;"><b>2 OLD PRESCHOOL PROGRAM (AUG- MAY)</b> MON- THURS 7am-5pm, and FRI 7am-12pm follows SCA School Calendar \$8,200 school year tuition (\$820/month) tuition is divided into 10 monthly payments</p> <p style="font-size: small;"><i>Students are not required to attend full-time but must pay for seat availability. Student schedule should be discussed and approved with Director prior to acceptance of enrollment.</i></p>	<p style="text-align: center; color: #FF8C00;"><b>3 OLD PRESCHOOL PROGRAM (AUG- MAY)</b> MON- THURS 7am-5pm, and FRI 7am- 12pm follows SCA School Calendar \$8,400 school year tuition (\$840/month) tuition is divided into 10 monthly payments</p> <p style="font-size: small;"><i>Students are not required to attend full-time but must pay for seat availability. Student schedule should be discussed and approved with Director prior to acceptance of enrollment.</i></p>
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### "VPK" (Voluntary Prekindergarten): VPK WRAPAROUND REQUIRED ENROLLMENT FEES:

<b>Enrollment Fee</b>	Due annually by April 1 <sup>st</sup> or upon enrollment	\$ 250.00
<b>Supply and Insurance Fee</b>	Due annually by July 1 <sup>st</sup> or upon enrollment	\$ 170.00
<b>Campus Security Fee</b>	Due annually by July 1 <sup>st</sup> or upon enrollment	\$ 270.00

### VPK: (4-5-year-olds) PLEASE SELECT CARE OPTION(S):

<p style="text-align: center; color: #FF8C00;"><b>VPK SUMMER CARE (June 8<sup>th</sup>- July 15<sup>th</sup>, 2026)</b> MON- THURS 8am-5pm, closed on Fridays \$160 weekly/6 weeks + \$100 Annual Registration Fee Per child</p>	<p style="text-align: center;">*This is <i>not</i> an instructional state funded VPK summer program.</p>
<p style="text-align: center; color: #FF8C00;"><b>VPK INSTRUCTIONAL PROGRAM (AUG- MAY)</b> Mon-Thurs 8am-11:45am <i>(INSTRUCTIONAL HOURS ONLY)</i></p>	<p style="text-align: center;">There is no charge for VPK instructional hours with Certificate of Eligibility. – <i>limited availability</i></p>
<p style="text-align: center; color: #FF8C00;"><b>VPK FULL TIME WRAPAROUND CARE (AUG- MAY)</b> Available care with paid tuition: Mon- Thurs 7-8:00am and 11:45am -5pm, and Fridays 7am-12pm</p>	<p style="text-align: center;">\$6,500.00 school year tuition (\$650/mo.) Tuition is divided into 10 monthly payments Required Fees listed above</p>

#### STATEMENT OF PAYMENT TERMS

- Annual Fees are not refundable, not transferable, and not prorated. Monthly tuition is not refundable and is only prorated with mid-month enrollment.
- Monthly Tuition is due in full regardless of student attendance and is due in advance by the first of the month. Daily fees are due in advance on the first day of the week. Any credits or additional charges will be settled for the next payment.
- For students who are dismissed by SCA from the program, all yearly fees and tuition through the current month are due. Withdrawn students who do not give at minimum a 2 weeks' notice for withdrawal will be charged for the current and next month's tuition.
- Late Fees will be assessed to accounts that are not paid by the due date. Students with overdue accounts will be withheld from attending.
- A service charge will be assessed for all checks returned by the bank. All future payments will be in the form of cash/money order.
- Students not picked up on time will be assessed a late pick-up fee per quarter hour.
- Our preschool offers tuition discounts to siblings, Crossroads members, Nassau County teachers, Nassau County first responders, local Clergy, active military, and to families who pay tuition early. Please stop by our office for more information. Discount offers cannot be combined.

#### ADDITIONAL PRESCHOOL AND VPK INFORMATION

- 2-3-Year-olds and VPK Wraparound students will need a WIPEABLE nap mat, pillow, and blanket for naptime. These items will stay in the classroom and will be sent home weekly for cleaning.
- 2-Year-old preschool parents will be responsible for sending their own diapers and wipes. 3-Year-old preschool students must be *fully* potty trained.
- All students should have a full change of clothes including shoes in a Ziploc to use as needed. These items will stay in the backpack and need to be changed out for the seasons.
- Student meals and snacks are not included in tuition. Students will need to bring food daily or purchase from the food service department items that are available.

Acknowledgment: We/I, the undersigned, having carefully read this entire Tuition Acknowledgement, including the Tuition and Fees schedule, do hereby acknowledge that we fully understand and adhere to the terms and conditions as set forth herein.

Responsible Parent/Legal Guardian Name(s): \_\_\_\_\_

Responsible Parent/Legal Guardian Signatures (s): \_\_\_\_\_

Date \_\_\_\_\_